

DeKalb County Community Garden Checklist

1. Identify whether site is a Park location and complete appropriate **Garden Permit Application**.
2. All members of the Garden Group must sign the appropriate **Receipt Acknowledgement of Community Gardening Manual & Standards** and **Release and Indemnification Agreement forms**. These documents must be returned to the Greenspace, Acquisition & Planning Department.
3. Receive location assignment from the Greenspace, Acquisition & Planning Department.
4. Set up an account with the Watershed Management Department for water service at (770) 621-7200 or WSMail@dekalbcountyga.gov, if needed.
5. Receive a notice to proceed with your community garden from the Greenspace, Acquisition & Planning Department.

***Pending Final Approval**

For information, contact Victoria Burgos at (404) 371-2188 or vrburgos@dekalbcountyga.gov.

Community Garden Permit Application*Park Locations*

Date: _____

Fees: \$100 One-Time (Nonrefundable)
Registration FeePaid? 1st Choice Request: _____

Park Address: _____

FEMA Site? (Circle): Yes No

2nd Choice Request: _____

Park Address: _____

FEMA Site? (Circle): Yes No

Name of Organization (Garden Group): _____

Is your group a non-profit organization? (Circle):... Yes ... No

Primary Contact*: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #1: _____ Phone #2: _____

Email Address: _____

The Primary & Alternate Contacts may not be in the same immediate family and may not reside at the same address.*Alternate Contact*:** _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #1: _____ Phone #2: _____

Email Address: _____

*For information, contact Victoria Burgos at (404) 371-2188 or vrburgos@dekalbcountyga.gov.
Please return application to DeKalb County Greenspace, Acquisition & Planning Office at 3681 Chestnut
St. Scottdale, GA 30079.*

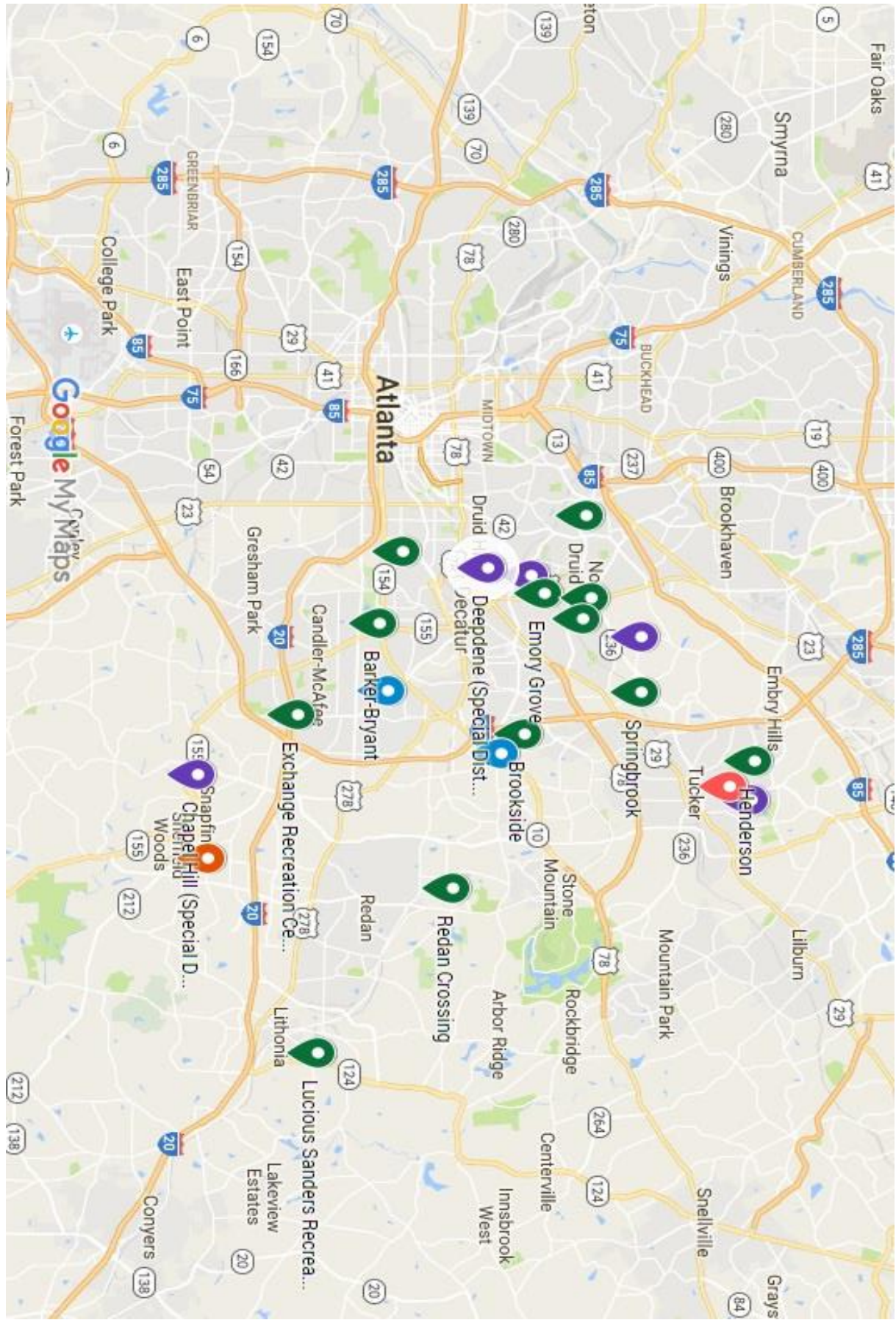
Parks Approved for Community Garden Installation

ARABIA - LYONS ROAD
BIFFLE
BOULDERCREST
BROWSMILL RECREATION
BRUCE STREET
FORK CREEK
GLEN EMERALD
GRESHAM
HAIRSTON
HAMILTON
LITHONIA
LONGDALE
DELANO LINE
MIDWAY RECREATION
NH SCOTT RECREATION
PETERS
SALEM
SHOAL CREEK I
SHOAL CREEK II
SE ATHLETIC
STARMONT-MCAFFEE
STONEVIEW
TOBIE GRANT RECREATION
WADE WALKER SITE 1
WADE WALKER SITE 2 (RECREATION CENTER)
WESLEY CHAPEL

**Attached is a list of Parks approved for Community Garden installation. Other Parks may be considered but all additional installation cost is the sole responsibility of the Garden Group. The estimated cost of water meter installation is \$1,100.*

Current DeKalb Garden Inventory

<u>Type</u>	<u>Name</u>	<u>Address</u>	<u>City</u>	<u>Code</u>
Community Garden	<i>Barker-Bryant</i>	2309 Hillside Dr.	Decatur	30032
Community Garden	<i>Brookside</i>	3661 N. Decatur Rd.	Decatur	30032
Community Garden	<i>DeKalb Memorial</i>	381 Wilkinson Dr.	Atlanta	30317
Community Garden	<i>Emory Grove</i>	2063 Edinburgh Terrace NE	Atlanta	30307
Community Garden	<i>Exchange</i>	2771 Columbia Dr.	Decatur	30034
Community Garden	<i>Henderson</i>	2723 Henderson Rd.	Tucker	30084
Community Garden	<i>Lucious Sanders</i>	2484 Bruce St.	Lithonia	30058
Community Garden	<i>Mason Mill</i>	1346 McConnell Dr.	Decatur	30033
Community Garden	<i>Medlock</i>	1031 Scott Circle	Decatur	30033
Community Garden	<i>Redan Crossing</i>	5338 Redan Rd.	Stone Mountain	30088
Community Garden	<i>Springbrook</i>	1502 Springbrook Dr.	Decatur	30033
Community Garden	<i>Zonolite</i>	1147 Zonolite Pl.	Atlanta	30306
Affiliated	<i>Avondale-Dunair</i>	671 Chevoit Dr.	Decatur	30032
Affiliated	<i>Belvedere</i>	1679 Columbia Dr.	Decatur	30032
Special Distinction	<i>Chapel Hill</i>	3984 Lehigh Blvd.	Decatur	30034
Special Distinction	<i>Deepdene</i>	1999 N. Ponce de Leon Ave.	Atlanta	30307
Special Distinction	<i>Frazier-Rowe</i>	2880 Lavista Rd.	Decatur	30033
Special Distinction	<i>Henderson</i>	2723 Henderson Rd.	Tucker	30084
Special Distinction	<i>Kelly Cofer</i>	4259 N Park Dr.	Tucker	30084
Special Distinction	<i>Rutledge</i>	1812 Ridgewood Dr. NE	Atlanta	30307
Special Distinction	<i>Springbrook</i>	1502 Springbrook Dr.	Decatur	30033
Special Distinction	<i>Zonolite</i>	1147 Zonolite Pl.	Atlanta	30306
Inactive	<i>Brown's Mill</i>	5101 Browns Mill Rd.	Lithonia	30038
Inactive	<i>Kittredge</i>	1520 Kittredge Park Rd.	Atlanta	30329
In-Planning	<i>Tucker Recreation</i>	4898 Lavista Rd.	Tucker	30084



Garden Standards

Recommended plot size is 4 feet by 10 feet with 3 feet in between plots. The number of plots will be limited by the size of the garden area as determined by GAP.

Tool Sheds:

- Acceptable material: red cedar, plastic or galvanized steel
- Limit one shed per community garden

Benches:

- Acceptable material: plastic, concrete, aluminum, cast iron, and coated steel
- Limit 4 benches per community garden

Fences:

- All fencing material must be approved by GAP. Acceptable materials include aluminum, galvanized or coated steel, red cedar, and vinyl; other materials will be considered.
- DeKalb County representatives must have access into community gardens at all times.

Trash Receptacles:

- Acceptable material includes: plastic and coated or galvanized steel
- Limit 3 receptacles per community garden including recycling containers

Arbors:

- Acceptable material includes: plastic, vinyl, or red cedar
- Limit two arbor structures per community garden

Rain Barrels/Cisterns:

- Any food grade material that will not rust is acceptable for container use
- Limit of 3 rain barrels or 1 cistern per community garden

Compost, Mulch and Other Organic Soil Amendment Piles:

- Piles must be located within the community garden area
- Piles can be contained with chicken wire or inside containers
- DeKalb County is not responsible for maintenance of piles. If piles are not maintained properly, the county may remove any pile at any time.

Yard Art/Landscape Accessories:

- Maximum size of art or accessories to be determined by Garden Group
- Acceptable material for accessories and art to be determined by Garden Group
- Limit one piece of art or accessory per community garden plot, maximum of 20 pieces per community garden
- DeKalb County can disallow any piece of yard art or accessory if deemed inappropriate for public display.

Receipt Acknowledgement of Community Gardening Manual & Standards

I, _____, (*print name*) agree to abide by all guidelines and policies set forth by the Community Garden Manual and Gardening Standards sheet, as well as any changes to it made by the DeKalb County Greenspace, Acquisition & Planning Department.

Signature: _____ Date: _____

Release and Indemnification Agreement

In consideration for being granted permission to work at a community garden in one of DeKalb County's parks or other county property, I, the undersigned, hereby agree as follows:

I, _____, (*print name*), agree that I, my assignees, heirs, distributees, guardians, and/or legal representatives will not make a claim or institute any proceeding against, sue or attach property of DeKalb County on account of injury, including death, illness, or damages resulting from negligence or other acts, howsoever caused, in connection with working at a community garden within one of DeKalb County's parks. I hereby release DeKalb County from all actions, claims, or demands that I, my assignees, heirs, distributees, guardians, and/or legal representatives now have or may hereafter have for injury, including death, illness, or damages from working at a community garden within one of DeKalb County's parks.

I agree to defend, indemnify, and hold harmless DeKalb County and all of its officers, agents, servants, or employees from and against any and all claims, losses, damages, charges, or expenses resulting from injury, including death, or damage to any visitor, third parties or property of any kind, which arises out of or is any way connected, directly or indirectly, to my work in a community garden within one of DeKalb County's parks. I also expressly agree to defend against any claims brought or actions filed against the County, where such claims or action involves, in whole or in part, the subject of the indemnity contained herein, whether such claims or actions are rightfully or wrongfully brought or filed.

I expressly acknowledge that the ability to participate in a community garden within a DeKalb County park or other County owned property is freely revocable by the County and I assume the risk of making any expenditure in connection with working in a community garden. I understand that DeKalb County is not responsible for the community garden itself, or anything in or pertaining to the community garden.

I have read this Release and Indemnification Agreement and fully understand its contents. I am signing it of my own free will.

This _____ day of _____, 2017

Signature of Garden Group Member

Printed Name of Garden Group Member

Signature of Parent or Guardian if Member is under the age of 18

Signature of Parent or Guardian

Printed Name of Parent or Guardian

